



Request for Quotes: Evaluation of Legal Care for DV Survivors Project

Introduction

Through this Request for Quote (RFQ), Alaska Legal Services Corporation (ALSC) seeks quotes from vendors interested in evaluating the effectiveness of ALSC's Legal Care for DV Survivors Project, a project funded by a Pro Bono Innovation Fund (PBIF) grant awarded by Legal Services Corporation (LSC). The budget for this evaluation and accompanying report is \$15,000.

Who We Are

Alaska Legal Services Corporation (ALSC) is a private, 501(c)(3) nonprofit law firm that is the only statewide provider of free, comprehensive civil legal aid, and operates the largest pro bono program in Alaska. ALSC helps clients navigate critical legal issues like housing, food security, health care, family safety, and end-of-life planning. In 2025, ALSC impacted 11,995 Alaskans in 200 communities statewide.

The Community Justice Worker Resource Center (CJWRC) is an initiative of ALSC that serves as a hub to provide and expand access to resources, training, and support for community justice workers (CJWs). CJWs are non-attorney legal advocates that provide brief services to ALSC clients or represent clients in court under the [Alaska Bar Rule 43.5](#) waiver.

Project Background

The Alaska Bar Rule 43.5 waiver allows CJWs who are trained and supervised by ALSC to engage in the limited practice of law as an ALSC employee or volunteer. ALSC's CJWRC has developed the CJW Domestic Violence Protective Order (DVPO) Training Program that consists of:

- Asynchronous learning – online interactive learning; traditional textbook-style readings;
- Live instruction – real time (in-person or virtual) instruction with opportunity to discuss concepts, ask questions, and interact with other students;

- In-court observation and mock trial experience – opportunities to observe courtroom culture and experiential learning; and
- Mentor/navigator – designated attorney to answer questions during asynchronous learning and facilitate in-court observation and co-counsel matching.

In 2025, the CJWRC received a PBIF grant to fund the offering of its CJW DVPO Training Program, at no cost, to domestic violence/sexual assault agency employees in Alaska. Under the [partnership opportunity](#), DV/SA agency employees/volunteers complete the CJW DVPO Training Program. After completing the training, ALSC helps participants apply for a waiver under Alaska Bar Rule 43.5. If approved, the new CJWs may provide limited-scope representation to eligible shelter clients through ALSC's volunteer program. This representation may include: providing legal advice to individuals seeking protective orders, assisting with completing legal forms, preparing clients for mediation or protective order hearings, and representing survivors in protective order hearings.

These new partnerships will increase the number of clients ALSC can fully represent in DVPO hearings and expand the capacity of DV/SA agencies to connect survivors to trauma-informed, limited-scope legal assistance.

The first partnership cohort training began in July 2026, with 11 DV/SA employees from six participating agencies. A total of 20 advocates will be trained by September 30, 2027 with a goal of 20 clients represented under the project.

Scope of Work

The successful vendor will:

- Develop an evaluation plan to produce a final report describing the effectiveness of the Legal Care for DV Survivors Project from the perspective of the client, individual volunteers, and DV/SA agencies. This report will be used to inform ALSC's rollout of waiver curriculum in additional practice areas for volunteers and development of future opportunities for pro bono CJW-attorney engagement;
- Develop survey instruments targeted to approximately 20 clients, 20 advocates, and 8 DV/SA agencies to evaluate the effectiveness of the project;
- Conduct follow-up interviews as necessary;
- Review case data provided by ALSC;
- Develop data management protocols and visualization strategies as necessary;
- Code and analyze data;

- Identify emergent themes and insights from surveys and interviews; and produce a final report, with executive summary, addressing the evaluation questions below.

Key Evaluation Questions

The evaluation will, at a minimum, assess:

- The effectiveness of the CJW DVPO Training Program in preparing advocates to provide legal services under Alaska Bar Rule 43.5;
- The impact of the project on participating DV/SA agencies' capacity to support survivors;
- Client outcomes
- Client experiences and satisfaction with services received;
- Barriers and facilitators to implementation;
- Lessons learned and recommendations for replication or expansion.

Vendor must agree to terms and conditions (see below) and enter into a written contract with ALSC.

Budget

Maximum budget: \$15,000 (inclusive of all fees and expenses)

Timeline

The project, including the final report, is to be completed by September 30, 2027. The anticipated contract term is October 1, 2026 through September 30, 2027.

Quote Submission Requirements

- Introduction/Executive Summary, including:
 - Project understanding and objectives
- Project Schedule and Development Process, including:
 - Your approach to the evaluation process
 - Process for creating a final scope of work document
 - Your customer communication and project management procedures
- Project Budget Estimates and Cost Projections, including:
 - Provide a breakdown of costs
 - Identify any additional expenses, fees, etc. that you will require to complete the project
 - Travel will not be necessary under this contract; interviews and all meetings may be conducted telephonically/virtually

- The budget will NOT exceed \$15,000 for the project
- Company Profile, including:
 - Background, capabilities, and related experience
- Attachments:
 - Examples of similar projects recently performed
 - Short biographies of all who will work on the project
 - Professional references

Quote Submission

Interested parties should submit their quotes to cjwrc@alsc-law.org. Questions may be submitted to cjwrc@alsc-law.org. A vendor will be selected by October 1, 2026.

Terms and Conditions

- ALSC will not pay any vendor costs associated with preparing quotes submitted in response to this RFQ.
- ALSC has no obligation to enter into a contract for services with the selected vendor or any vendor. ALSC may select more than one vendor or no vendor.
- All work done for the project and content will be owned by ALSC. The vendor will sign a confidentiality agreement with ALSC before the engagement starts.
- All responses, accompanying documentation, and other responses submitted in response to this RFQ shall become the property of ALSC and will not be returned.
- The selection of a vendor does not constitute an endorsement of the vendor's services. The vendor agrees to make no reference to ALSC in any written materials, promotions, or presentations without the express written consent of ALSC.
- ALSC reserves the right to change the RFQ schedule, issue amendments to this RFQ, cancel the RFQ, or reissue the RFQ. All such actions will be noted on ALSC's website, www.alsc-law.org.
- Selection of a quote or vendor is not a binding agreement until a valid contract is executed, in writing, by both parties.
- Payment terms will be negotiated with the successful vendor and incorporated into the contract agreement between ALSC and the vendor. No payment will be made for work which is not properly authorized and contracted for.