

## CHIEF FINANCIAL OFFICER ANCHORAGE, AK

Alaska Legal Services Corporation (ALSC) is recruiting for a full-time (35 hours per week) Chief Financial Officer (CFO) to lead ALSC's overall financial strategy and performance including budget management, fiscal/grant compliance and oversight, cost benefit analysis, forecasting needs, day-to-day fiscal issues, and supervision of the Accounting Team. ALSC is funded by federal, state, and local governments; tribal organizations; and foundations and private giving. The CFO works closely with ALSC's Executive Director and leadership team in financial goal setting, evaluating short and long-term strategic financial objectives, advising the Executive Director and ALSC Board on financial and budgeting matters, as well as providing guidance to staff with responsibility for grants and contract management. Through the development and maintenance of robust financial systems, and full compliance with Generally Accepted Accounting Principles (GAAP), applicable government regulations, and grant requirements, the CFO upholds the highest standards of accuracy and transparency in financial reporting.

**Required:** Bachelor of Business Administration with an emphasis in accounting, or equivalent combination of education and experience plus a minimum of Five (5) years of experience to include A/P, A/R, Payroll, General Ledger, Cost Allocations, Budgeting, Forecasting and Audit Management; Previous supervisory and management experience; Excellent communication and interpersonal skills with the ability to communicate financial information to non-financial stakeholders; Excellent analytical, problem-solving and decision-making skills; Computer proficiency (Windows operating system, Microsoft Office, Google Workspace, Internet, e-mail and data entry) with advanced knowledge of preparation of financial statements and financial reports, payroll systems and reporting.

**Highly desired:** The ideal candidate is credentialed as a CPA or CMA with at least 10 years of progressively responsible experience in financial management; previous experience in a legal aid or other non-profit setting, working with diverse populations; proven track record of managing multiple grants and funding sources with multiple locations/offices.

Salary \$97,371-\$146,057 DOE. Generous benefits and leave package provided, including partial reimbursement of relocation expenses. Personal leave begins at six weeks per year for a full-time employee. ALSC observes 15 paid holidays.

**Applications:** ALSC is proud to be an equal opportunity employer. We are committed to ensuring a workplace free from discrimination and treating everyone with respect regardless of their race, color, religion, gender, national origin, age, disability, or any other characteristic protected by law. Review of applications will begin immediately and continue until the position is filled. Please email a cover letter and resume that includes three professional references to: [Careers@alsc-law.org](mailto:Careers@alsc-law.org)

**About Alaska Legal Services Corporation (ALSC):** As a private, nonprofit law firm, the mission of ALSC is to expand access to justice by providing civil legal aid that addresses critical needs and creates more equitable systems. Through our work, we empower people and communities throughout Alaska to protect their safety, their health, and to promote family stability. Through advocacy, education, collaboration, and litigation, we empower individuals, protect fundamental rights, strengthen communities, create opportunities, and achieve justice.