

SUPERVISING ATTORNEY

Serving needs in the Mat-Su Valley and Kenai Peninsula, Alaska

Alaska Legal Services Corporation is recruiting for an experienced attorney to lead ALSC's Mat-Su Valley and Kenai Peninsula law offices. This Supervising Attorney is responsible for the supervision of attorney and support staff, caseload management and review, maintaining a general caseload including litigation before courts and administrative agencies, and overseeing the administrative functions of the Mat-Su Valley and Kenai Peninsula offices. This position also has responsibility for the preparation of grant applications and reports, serving as an agency representative in the community, including conducting community legal education, and occasional travel within these regions for client intake and services.

Required: Minimum of three years legal experience. Applicants must be admitted to practice law in Alaska or admitted to practice in another state and be eligible for an Alaska Bar Rule 43 waiver. Information on Bar admission or requirements for a waiver can be found at www.alaskabar.org. Computer proficiency (Windows operating system, Microsoft Office, Google Workspace, Internet, e-mail and data entry).

Highly Desired: Management experience; a demonstrated commitment to serving low-income individuals; and a background working in cross-cultural situations.

Salary \$76,967-115,446 DOE. Generous benefits and leave package provided, including partial reimbursement of relocation expenses. Personal leave begins at six weeks per year for a full-time employee. ALSC observes 15 paid holidays.

Applications: ALSC is proud to be an equal opportunity employer. We are committed to building a culturally diverse workplace and strongly encourage women, persons of color, LGBTQ individuals, veterans, persons with disabilities, and persons from other underrepresented groups to apply. Review of applications will begin immediately and continue until the position is filled. Applicants are encouraged to apply as early as possible. Please send cover letter, resume, writing sample and three references to: Careers@alasc-law.org.

About Alaska Legal Services Corporation (ALSC): As a private, nonprofit law firm, the mission of ALSC is to provide civil legal aid to those who cannot afford it. Through our work, we empower people and communities throughout Alaska to protect their safety, their health, and to promote family stability. Through advocacy, education, collaboration, and litigation, we empower individuals, protect fundamental rights, strengthen communities, create opportunities, and achieve justice.